

Bristol Adult Resource Center

Position: Executive Director

Location: Bristol, CT

Salary: \$105,000 – \$140,000

Schedule: Monday–Friday, with some evenings/weekends

Reports To: President & Board of Directors

Why Join BARC?

BARC has been a leader for nearly 70 years in creating meaningful, inclusive opportunities for people with intellectual and developmental disabilities (I/DD) and their families. We are looking for an innovative, relationship-driven Executive Director to bring our organization to our next chapter.

This is more than a job—it's an opportunity to make a lasting difference while shaping the future of a trusted nonprofit.

What You'll Do

As the head of BARC's leadership team, you will:

Establish and maintain a positive business climate that attracts, retains and motivates quality employees and volunteers in support of the individuals BARC serves.

Maintain quality of programs at DDS standards or above.

Provide strategic financial leadership.

Communicate and build relationships with families, city and state departments/organizations.

Build and steward relationships with individual donors, major gift prospects, foundations, and corporate partners.

Oversee Marketing and Communications to deliver compelling campaigns and donor communications.

Inspire & lead a talented team and engage board committees to amplify impact.

What We're Looking For

Proven track record of increasing responsibility in a non-profit: 5–7+ years experience.

Ability to meet DDS provider minimum qualifications for all support categories provided by BARC.

Relationship Builder: Skilled in cultivating and motivating staff, volunteers and members.

Strategic Communicator: Trust builder in a difficult time for non-profits.

Team Leader: Experience managing staff and collaborating across departments.

Why You'll Want to be a Part of BARC

Our work matters: BARC transforms lives.

Collaborative Culture: A passionate team with a big impact.

Comprehensive Benefits: Competitive salary, generous employer-subsidized medical and dental benefits, generous PTO, 401(k) with a generous match, and more.

Please send resume and cover letter (in PDF format) to bristolarcED@gmail.com by 4/3/2026..