



UPDATED: December 12, 2017

195 Malbty Street, P.O. Box 726, Bristol, CT 06010
Phone: 860-261-5592, Email: bristolarc@bristolarc.org
Fax: (860) 845-8896



Openings in Residential

- Do you know someone who is looking for a job?
- Do you work part time and would like extra hours?

RESIDENTIAL COUNSELORS

There are **full-time** and **part-time** residential positions available. Scheduled hours may be first, second or third shift.

Salary: *Awake rate*, during probation, without Medication Certification, \$12.50 per hour. With Medication Certification and BARC Pass and Pour \$13.20; *Asleep rate*, \$10.10 per hour. **Substitute rate**, \$12.00 per hour without Medication Certification. With Medication Certification and BARC Pass and Pour \$12.25.

Job Summary: Responsible for the care and safety of individuals in apartment or house settings. Help individuals achieve goals of independence through teaching and/or assisting with activities of daily living and community skills, including meal preparation, transportation, fulfilling household chore responsibilities and working with a team of staff for these purposes. Some physical requirements such as lifting and cleaning are required.

Requirements: High school diploma or equivalent and valid Connecticut state driver's license is required. Must be able to obtain DDS medication certification upon hire. Experience preferred.

Benefits: **FT:** Paid vacation, sick, personal and holiday, Medical, Dental and Life Insurance. **PT:** Pro-rated vacation, accrued sick time.

Peck Lane

<u>222 #20</u> PART-TIME 14 hours/week Sat: 3:30p-10p Sun: 8a-3:30p Posted: 8/28/17	<u>222 #3</u> PART-TIME 18 hours/week Sat: 3:30p-10p Sun: 3:30p-9:30p Posted: 12/11/17
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Openings in Residential (Continued)

Beemix

<p><u>BM—224 #1</u></p> <p><u>PART - TIME</u> 17.5 hours/ week</p> <p><u>Mon-Fri:</u> 6:30a-10a</p> <p>Posted: 8/28/17</p>	<p><u>BM—225A</u></p> <p><u>PART TIME</u> 15 hours/ week</p> <p><u>Mon-Fri:</u> 6:30a-9:30a</p> <p>Posted: 7/12/17</p>	<p><u>BM—224 #6</u></p> <p><u>PART - TIME</u> 34.5 hours/ week</p> <p><u>Sat, Sun:</u> 8a-4:15p <u>Thurs, Fri:</u> 2:30p-11:30p</p> <p>Posted: 12/8/17</p>
<p><u>BM—225 B</u></p> <p><u>PART - TIME</u> 23 hours/ week</p> <p><u>Sun:</u> 5:15p-9p <u>Sat:</u> 4:45p-9p <u>Mon-Wed:</u> 4p-9p</p> <p>Posted: 12/11/17</p>	<p><u>BM— 224 #4</u></p> <p><u>PART TIME</u> 17 hours/ week</p> <p><u>Sat:</u> 8a-4:15p <u>Sun:</u> 8a-4:45p</p> <p>Posted: 6/20/17</p>	

Maple Falls

<p><u>FB #3</u></p> <p><u>PART-TIME</u> 23 hours/week</p> <p><u>Sat:</u> 10a-8p <u>Sun:</u> 8a-3p <u>Mon:</u> 2p-8p</p> <p>Posted: 11/08/07</p>	<p><u>FB #4</u></p> <p><u>PART-TIME</u> 10 hours/ week</p> <p><u>Sun:</u> 10a-8p</p> <p>Posted: 11/08/17</p>	<p><u>FB #5</u></p> <p><u>PART-TIME</u> 12.5 hours/ week</p> <p><u>Mon-Fri:</u> 7a-9:30a</p> <p>Posted: 6/20/17</p>
<p><u>FB #6</u></p> <p><u>PART-TIME</u> 8 hours/ week</p> <p><u>Sat:</u> 9a-5p</p> <p>Posted: 6/20/17</p>	<p><u>MPL #7</u></p> <p><u>PART-TIME</u> 20 hours/week</p> <p><u>Mon-Fri:</u> 4p-8p</p> <p>Posted: 8/28/17</p>	<p><u>FB #8</u></p> <p><u>PART-TIME</u> 30 hours/ week (AWAKE)</p> <p><u>Sat:</u> 11p-10a <u>Thurs, Fri:</u> 12a-9:30a</p> <p>Posted: 6/20/17</p>

Openings in Residential (Continued)

Boy Street

<p><u>BS #2</u></p> <p>FULL-TIME 37.5 hours/week</p> <p>Mon, Thurs, Fri: 4p-11:30p Tues: 3p-11:30p Wed: 2p-8:30p</p> <p>Posted: 12/8/17</p>	<p><u>BS #6</u></p> <p>PART-TIME 17.5 hours/ week</p> <p>Mon-Fri: 6:30a-10a</p> <p>Posted: 3/2/17</p>	<p><u>BS #7</u></p> <p>PART-TIME 16 hours/week</p> <p>Sat, Sun: 8a-4p</p> <p>Posted: 12/11/17</p>
<p><u>BS #8</u></p> <p>PART-TIME 15 hours/ week</p> <p>Sat-Sun: 4p-11:30p</p> <p>Posted: 6/20/17</p>	<p><u>BS #10</u></p> <p>PART-TIME 20.5 hours/ week</p> <p>Sun: 4p-9:30a Mon: 3p-11:30p Fri: 2p-8:30p</p> <p>Posted: 8/28/17</p>	<p><u>BS #11</u></p> <p>PART-TIME 28 hours/week (AWAKE)</p> <p>Sat, Fri: 11:15p-8:15a Sun: 11:15p-9:15a</p> <p>Posted: 12/11/17</p>
<p><u>BS #12</u></p> <p>PART-TIME 28 hours/week (AWAKE)</p> <p>Sat, Fri: 11:15p-8:15a Sun: 11:15p-9:15a</p> <p>Posted: 5/24/17</p>		

Huntington Woods 2

<p><u>HW2 #16:</u></p> <p>PART-TIME 28 hours/week (AWAKE)</p> <p>Sat, Fri: 11:15p-8:15a Sun: 11:15p-9:15a</p> <p>Posted: 11/08/17</p>	<p><u>HW2 #23</u></p> <p>PART-TIME 10 hours/week</p> <p>Sat, Sun: 1p-6p</p> <p>Posted: 12/11/17</p>
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Openings in Residential (Continued)

Max

<p><u>210-9M</u></p> <p>FULL-TIME 37.5 hours/ week (AWAKE)</p> <p>Sun-Thurs: 11:15p-6:45a</p> <p>Posted: 12/11/17</p>	<p><u>240-12M</u></p> <p>PART-TIME 12.5 hours/ week</p> <p>Mon-Fri: 6:30a-9a</p> <p>Posted: 06/27/16</p>	<p><u>15M</u></p> <p>PART-TIME 14 hours/ week</p> <p>Sat-Sun: 2p-9p</p> <p>Posted: 12/2/16</p>
<p><u>16M</u></p> <p>PART-TIME 12.5 hours/ week</p> <p>Mon-Fri: 6:30a-9a</p> <p>Posted: 12/2/16</p>	<p><u>210-2M</u></p> <p>PART-TIME 18 hours/week (AWAKE)</p> <p>Sat, Fri: 11:15p-8:15a</p> <p>Posted: 12/8/17</p>	<p><u>210-4M</u></p> <p>FULL-TIME 37.5 hours/week</p> <p>Week A: Sat, Sun: 2p-11:30p Wed, Thurs: 2p-11:30p</p> <p>Week B: Mon-Wed: 2:30p-11:30p Fri: 2:30p-11:30p</p> <p>Posted: 12/11/17</p>

Huntington Woods 1

<p><u>HW 1#9B</u></p> <p>FULL-TIME 38.5 hours/ week</p> <p>Sat, Tues-Thurs: 4p-11:30p Fri: 3p-11:30p</p> <p>Posted: 11/08/17</p>	<p><u>HW1 #21</u></p> <p>PART-TIME 17.5 hours/week</p> <p>Mon-Fri: 6:30a-10a</p> <p>Posted: 11/08/17</p>
<p><u>HW1 #16</u></p> <p>PART-TIME 16 hours/week (AWAKE)</p> <p>Sat, Fri: 10:30p-6:30a</p> <p>Posted: 01/04/16</p>	<p><u>HW1 #19</u></p> <p>PART-TIME 16 hours/week (AWAKE)</p> <p>Sat, Sun: 2:30p-10:30p</p> <p>Posted: 11/08/17</p>
<p><u>HW1 #3</u></p> <p>PART-TIME 18 hours/week (AWAKE)</p> <p>Sat, Fri: 11:15p-8:15a</p> <p>Posted: 12/11/17</p>	

Openings in Residential (Continued)

RESIDENTIAL MANAGER — FT

Full-time: 37.5 hrs/wk

Job Summary: The Residential Manager oversees the operation of all assigned residential programs as established by BARC's policies, directives and goals. The Residential Manager reports to the Residential Director

Requirements: At least two years of supervisory experience. At least two years working with adults with developmental disabilities. Familiarity with DDS regulations. Working knowledge of computers. A valid state driver's license, a satisfactory driving record and reliable transportation. Attends and participates in all required trainings, Public Service License may be required. Obtain and maintain required DDS Medication Certification

Benefits: Paid Sick, Vacation, Personal, Holiday. Medical, Dental and Vision. Life Insurance and 401K also available.

Posted: 12/8/17

ASSISTANT RESIDENTIAL MANAGER—FT

Full-Time: 37.5 hrs / wk.

Salary: TBD

Job Summary: The Assistant Residential Manager participates in the operation of all assigned residential pro-grams as established by Bristol Adult Resource Center's (BARC) policies, directives and goals. The Assistant Resi-dential Manager reports to the Residential Manager.

Requirements: A valid state driver's license, a satisfactory driving record and reliable transportation, attends and participates in all required trainings, Public Service License may be required, obtain and maintain required DDS Medication Certification.

Benefits: Paid vacation, sick, holiday and personal time. Medical , dental, vision and life insurance. 401K Plan.

Posted: 11/20/17

Day Program Openings

DAY PROGRAM LPN — PT

390 Lake Ave

Part-Time: 15 hrs/wk.**Tuesday/Wednesday/Thursday: 9a-2p**

Job Summary: Assists with the medical care of individuals in the Day Program. The LPN provides trainings and inservices under the policies, directives and goals established by the Executive Director, the Board of Directors and DDS guidelines. The LPN assists the Registered Nurse as a professional liaison between the Agency, the public / private agencies that relate to BARC.

Requirements: At least one year experience as an LPN in related field. Organizational experience. Working knowledge of DDS and related training requirements and regulations. Working knowledge of computers preferred. Possesses a valid state driver's license, a satisfactory driving record and reliable transportation. Participates in or attends all required inservices.

Benefits: Paid Sick, Vacation, 401K also available.

Posted: 12/30/16

DSO INSTRUCTOR—PT

390 Lake Ave.

Part-time: 30 hrs/wk**Monday-Friday: 9a-3p**

Job Summary: Work with individuals with physical and developmental disabilities in an adult day program setting. Lifting and transporting of individuals is required.

Requirements: High school diploma or equivalent. A valid CT state driver's license is required. Experience preferred. Must be able to obtain DDS medication certification and PSL upon hire.

Benefits: Paid Sick, Vacation, Personal, Holiday. Medical, 401K also available.

Posted: 12/12/17

DSO INSTRUCTOR—FT

390 Lake Ave.

Full-time: 37.5 hrs/wk**Monday-Friday: 8:30am-4p**

Job Summary: Work with individuals with physical and developmental disabilities in an adult day program setting. Lifting and transporting of individuals is required.

Requirements: High school diploma or equivalent. A valid CT state driver's license is required. Experience preferred. Must be able to obtain DDS medication certification and PSL upon hire.

Benefits: Paid Sick, Vacation, Personal, Holiday. Medical, Dental and Vision (employee/employer paid). Life Insurance and 401K also available.

Posted: 11/08/17

Day Program Openings (Continued)

WORK ACTIVITY/AFTER WORK CLUB MANAGER — FT

621 Jerome Ave.

Full-time: 37.5 hrs/wk

Job Summary: The Work Activity/After Work Club Manager oversees the operation of both programs as established by BARC's policies, directives and goals. The manager will also over see one individualized day program. This person will report to the Assistant Director of Day Program Services.

Requirements: At least two years of supervisory experience. At least two years working with adults with developmental disabilities. Familiarity with DDS regulations. Working knowledge of computers. A valid state driver's license, a satisfactory driving record and reliable transportation. Attends and participates in all required trainings, Public Service License may be required. Obtain and maintain required DDS Medication Certification

Benefits: Paid Sick, Vacation, Personal, Holiday. Medical, Dental and Vision. Life Insurance and 401K also available.

Posted: 12/12/17

DRIVER

Part time: 20-25 hours per week

Job Summary: Responsible for transporting program participants to and from their residences to the Bristol ARC facility. Safe operation of wheelchair lifts and secure wheelchair tie-downs at all times. Safely and effectively take care of vehicle problems and/or road emergencies should any occur while in transport.

Requirements: Must possess a high school diploma. A good driving record. Some past job related driving helpful. Connecticut drivers' license. Ability to obtain a Public Service drivers' license.

SUBSTITUTE INSTRUCTORS NEEDED

Job Summary: Work with adults with physical and developmental disabilities in a variety of program settings.

Requirements: High school diploma or equivalent. Must be 18 or older to apply. Experience preferred. ***Residential substitutes are required to have a valid Connecticut driver license ***

Bristol Adult Resource Center
195 Maltby Street; P.O.Box 726
Bristol, CT 06010-0726
Phone: (860) 261-5592
Fax: (860) 845-8896
Email: bristolarc@bristolarc.org
Website: bristolarc.org

Apply: M-F, 8:30a—4p

AA/EOE - Affirmative Action/Equal Opportunity Employer

RECEPTIONIST-PT

Jerome Ave.

Part Time: 17.5 hours per week

Monday-Friday,

8:30a— noon

Salary: TBD

Job Summary: Answer phone, greet visitors, train individuals we service in appropriate receptionist skills.

Requirements: High school diploma or equivalent and office experience. Excellent telephone manner, ability to multi-task and work independently.

Benefits: Pro-rated paid vacation, sick, 401K Plan

Posted:

09/27/16